

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on March 14, 2018 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
J. Johnston	A. Zorzi
J. Santagata	David Zappariello - Mayor
J. Alvarez	

m/Baker s/Johnston to allow the Chairman to execute the contract with the ACUA for the laboratory testing that was approved at the meeting on December 13, 2017 for the year 2018. The amount approved for the year was \$4,800.05. m/passed

The Board was provided with copies of budget proposal numbers to update/replace the current septage receiving station that is over 30 years old in the amount of \$239,000.00 as well as budget costs for the MBR membrane filters that will need to be replaced in a few years. We are currently on year number 5 with our current filters. The life expectancy of these filters is 7 to 10 years. The budget price presented are to replace the current filters we have now. If the NJDEP approves the increase in daily flow from 400,000 to 600,000 gallons per day additional filters would be required. The board was provided with these estimates so they are aware of a few of the upcoming projects that will need to be addressed in the next few years.

The Chairman informed the board that a letter and resolution was received from Mayor David Zappariello of the Borough of Buena requesting a portion of the allowable appropriation pursuant to P.L. 2004, c. 87 in the amount of \$110,000.00 for use in their 2018 Municipal Budget as a general appropriation. Due to lack of members in attendance who can vote on this, the matter was tabled until the next regular meeting which will be held on Wednesday, March 28, 2018. Mayor Zappariello chose to reserve his comments at this time.

Robert Smith of Remington, Vernick & Walberg sent an email providing change order No. 1 for the Louis Drive Sanitary Sewer extension project. This change order is to install CLSM Backfill in the County Right of Way and is a requirement of the County. The cost of this change order is \$10,500.00, however the Change Order will be based on the actual final quantity installed.

m/Baker s/Johnston to approve the Change Order No. 1 for the Louis Drive Sanitary Sewer Extension project in the amount of \$10,500.00. m/passed

Mr. Zorzi informed the board that the contractor tied into the manhole on Central Avenue for the Louis Drive project today. He feels that the cost approved above may be slightly higher. The hole opened up because of the depth of the hole which was about 7 or 8 feet deep. They tapped into the manhole and will be working on the interior of the manhole tomorrow. The flowable fill should hold that pipe properly in place in the manhole. Mr. Zorzi will go out and inspect that portion tomorrow.

Robert Smith of Remington, Vernick & Walberg received an email from Lisa Myers of AC Schultes providing Payment Certificate No. 3 and the copies of the release of liens from their subs for the Service of Well No. 3. Ms. Myers will send the originals as soon as she receives them. When Secretary Treasurer Cheryl Santore was putting in the purchase order together for final payment she discovered that there was a mistake made in the final payment amount and there was a difference of \$1,000.00 for site restoration that was not charged. Therefore, Mr. Smith corrected the Payment Certificate and the corrected certificate was signed and returned via email. The final payment for this project is included on the bill list to be approved at this meeting which will complete this contract. Mr. Smith also sent a copy of the fully executed copy of Change Order No. 2 Final for the project to Alex Rodack for their records.

Robert Smith of Remington, Vernick & Walberg sent an email to Plant Superintendent Alan Zorzi regarding the Emerald Screen project asking if the old screen has been picked up and removed and the back of the screen box has been delivered yet so payment can be made to Emerald Equipment. Mr. Zorzi stated the old screen has been picked up and removed however, the back of the screen box has not been delivered. As of the date of the meeting the back of the screen was delivered and installed and the payment to complete the contract was approved by Robert Smith and is on tonight's bill list which will complete this contract.

Robert Smith of Remington, Vernick & Walberg sent a letter to Mr. Theodore Whitmyer, President, of Jersey Construction, Inc. regarding the Louis Drive Sanitary Sewer Extension Project. This letter serves to establish March 12, 2018 as the date for the Notice to Proceed with the project weather permitting. The completion time for the project is 45 calendar days.

A letter was received from Nasir Butt, Environmental Engineer for the State of New Jersey DEP Division of Water Supply & Geoscience Bureau of Water System Engineering providing the simplified water main extension permit dated March 5, 2018 for the installation of a water main extension to serve Liberty Village, a proposed residential subdivision consisting of 43 age restricted single family dwellings and a club house.

A copy of the December 31, 2017 Governmental Unit Deposit Protection Act Certificate was received from Newfield National Bank for our files.

m/Baker s/Alvarez to approve the treasurer's report as read. m/passed

m/Baker s/Johnston to accept the minutes of the last regular meeting held on February 28, 2018. m/passed

Plant Superintendent Alan Zorzi informed the board he received a letter from Monica Bell of Remington, Vernick & Walberg regarding the BBMUA's NJPDES proposed permitting increase. The NJDEP Wastewater Quality Management Plan Group is waiting for the Pinelands Commission to sign off on the discharge increase. Once this is received, the NJDEP WQMP group will start the process of amending the plan. Monica Bell would also like to know if the BBMUA is proposing any sewer service area expansions as part of this application. Mr. Zorzi informed the board that he does have a copy of the map with him if any of the board members would like to take a look at it. He feels we should have a meeting with Robert Smith to go over the sewer service area map and decide if there is any areas that we would like to include prior to it being finalized. Chairman Santagata said he would like to be included in this meeting. Once the plan is amended the permit can be modified.

Mr. Zorzi received a letter from Jordana Nokes of the State of New Jersey DEP Bureau of Water System Engineering regarding an administrative deficiency in the Lead and Copper Sampling Plan submitted by Remington, Vernick & Walberg. Dan Beach was working to finish it and supplied Mr. Zorzi with forms DWSE 14 and 15 that the Chairman signed. Mr. Zorzi supplied these to Mr. Beach and Ms. Nokes which should satisfy the deficiency.

Mr. Zorzi also informed the board that with the recent storms we were without power at the drinking water wells no. 1 and 2. Those wells were without power and were being run by a 34 year old portable diesel generator for about 18 hours. The plant employees

were working around the clock until power was restored by the electric company. We have been very fortunate over the years. We have one portable generator to service 5 pumping stations. If there is a wide spread outage there may come a time when our residents are without water or sewer. The water tower holds approximately 1 day supply, however, if there is a fire that may not last a day. When the power is out dispatch and the police and fire departments are notified that we are not on full power so they are aware should an emergency situation arise.

When Remington, Vernick & Walberg conducted the pumping station study for the three sewer stations one of the recommendations made for these stations were generators to be installed and located at a minimum of two of the locations. These necessary upgrades to the stations were estimated to cost \$998,900.00. These stations are over 20 years old and need to be upgraded with necessary improvements in order to maintain operations.

Chairman Santagata stated that we need to look to Remington, Vernick & Walberg to see if there are any grants available out there to be able to get these items addressed. Otherwise rate increases will have to take place.

m/Baker s/Johnston to file all correspondence sent out for review without reading number 1 through number 15. m/passed

m/Baker s/Johnston to pay all bills presented for the month of March 2018. m/passed

The next regular meeting will be held on March 28, 2018 at 7:00 p.m.

m/Alvarez s/Johnston to adjourn the meeting 7:23 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary